



## Conditions for holding a reception / get together

Receptions / get togethers are to be registered through the Shop for Exhibitor Services. Please forward these conditions to the service providers you have commissioned (agencies, caterers, stand constructors etc.).

These conditions are intended to help you avoid injury to persons and damage to property at receptions / get togethers. Our common aim must be to create the right conditions, so that your reception / get together runs smoothly and safely.

Here too, the General Terms and Conditions and the Technical Guidelines of Messe Frankfurt shall apply, together with applicable and recognised engineering standards and the respective regulations, such as DIN [German Industrial Standards], VDE [Association for Electrical, Electronic & Information Technologies Regulations], UVV [Accident Prevention Regulations], DGUV 17/18 and H-VStättR [Regulations on Places of Assembly].

- Even during evening events, the exhibitor is only entitled to use the space they have rented.
- Stand furniture, tables and chairs cannot be placed in aisles.
- All doors / emergency exits, wall hydrants, fire alarms, escape routes, etc. must be kept clear during the event (see 2.1 and 2.2 of the Messe Frankfurt Technical Guidelines).
- All decorative materials must comply with class B1 of DIN 4102, and/or class C of EN 13501-1, i.e. they must be flame-retardant (see 4.4.1.1 of the Technical Guidelines).
- As a general rule, candles are not permitted to be lit in the exhibition halls. The lighting of candles may be approved subject to certain requirements in agreement with the Fire Prevention Department of the Frankfurt Fire Brigade.
- No candles are permitted outside the stand area.
- No pyrotechnic shows or demonstrations are permitted.
- The use of balloons and flying objects filled with an inert gas in the exhibition halls is subject to the approval of Messe Frankfurt's Technical Project Management Fairs (V 31) department (see 4.4.1.5 of the Technical Guidelines).
- The use of fog machines is to be agreed with Messe Frankfurt's Technical Project Management Fairs (V 31) department (see 4.4.1.6 of the Technical Guidelines).
- The operation of laser systems is subject to approval and must be agreed with Messe Frankfurt's Technical Project Management Fairs (V 31) department (see 5.10.3 of the Technical Guidelines).
- For musical reproductions of all kinds, the permission of GEMA [German Society for Musical Performing and Mechanical Reproduction Rights] must be obtained, pursuant to the provisions of Section 15 of the German Copyright Act (Federal Law Gazette [BGBl], as amended) (see 5.13 of the Technical Guidelines).
- The operator of the beverage dispensing system has sole responsibility for its safety and hygiene. It must be possible to demonstrate that these systems are free of any technical or hygienic concerns, and this may in some cases be tested by the Department of Health of the City of Frankfurt am Main (see 5.14 of the Technical Guidelines).
- The use of fire paste and other fuels is not permitted (see 5.7.3 of the Technical Guidelines).
- Please note that the exhibitor / stand operator bears sole responsibility for any damage or consequential damage.
- One stand guard must be ordered from the Shop for Exhibitor Services for each 100 guests.

Links: [Factsheets and Technical Information of Messe Frankfurt](#) | [Shop for Exhibitor Services](#)